

**Benson Polytechnic High School Alumni Association
Board of Directors Meeting – Official Minutes - Final**



Date: Mar 13, 2017
Starting Time: 5:30 pm
Ending Time: 7:37 pm
Benson Tech library

ATTENDEES:

Roger Edwards (RE), Neal Galash (NG), Ken Bakke (KB), Bob Trimble (BT), Rachael Kuryunny (RK), Dale Bajema (DB), Rob Johns (RJ), Mike Landstrom (ML), Gerry Ochs (GO), Max Baker (MB). Guests: Kevin Clark (KC); Josh Piper (JP)

MINUTES:

- RJ had invited the arts teacher to a board meeting. He saw a chocolate mold – it might be nice to have kids make some for the Historical Society event for Grand Reunion.
- Treasurer's Report – ML:
 - \$3609.15 is the current balance. Received some checks and money from Tech Show tonight.
 - Received check in the mail from Peter Trap, class of 66? Donated \$151. Lives in Georgia, retired military. \$100 for centennial, \$51 for years graduated.
 - Needs receipts from Tech Show.
 - Note: RJ: Foundation money is about \$3200, but there are deposits for Grand Reunion.
- Membership – JP:
 - 62 members.
 - Sold a yearbook
 - \$43.09 transferred from PayPal should arrive in the account in a few days.
 - We talked about sending email blast about Grand Reunion. RK suggested we at least target everyone that signed in at Tech Show.
- Grand Reunion
 - DB – sent out a copy to everyone this weekend with the checklist the committee is using to plan the events. If you have any questions, let him know.
 - Curtis invited him to a teacher's meeting, and he talked up the Grand Reunion, and asked for volunteers for the guided tours during the picnic. Also asked for former teacher contacts. There were nods of enthusiasm but no questions. We'll put some flyers in their boxes as well. Note some retired teachers are back subbing and hopefully will pass on the info.
 - People that have signed up: JP - 27 meet and greet, 19 for tours, 16 dinner, 1 golf, 4 cruise.
 - While at tech show, JP emailed our entire alumni list. He also did Twitter, FB, etc. Then also with girls basketball announcement. DB mentioned he

had an email from someone in Idaho so it's getting out. RK mentioned an alum that will be flying up from CA.

- KC suggestion was to set milestones per month. DB agreed.
- DB – need volunteers to help with events.
- RK will work with JP about putting class year and major in to the Eventbrite signup, and a third entry for soccer. There was discussion about how many slots could be sold for each activity. JP will fix it.
- Tech Show – MB:
 - BT:
 - Think it would be better to have a hanging sign outside the door saying the alumni with an arrow. Something hanging from the ceiling rather than at head level or below, so you can see it even when crowded.
 - People mentioned more in the website on the bond, and about what we are doing. Wants pictures as well.
 - BT volunteered to take pictures next year.
 - Whatever emails we have from Tech Show, we should send a blast asking for volunteers, for specific roles on committees or specific event helpers.
 - DB:
 - Would like to vigorously pursue having a rotating display so alums want to come see something new. That might include a student group presentation or two.
 - RK:
 - Themed photo booth with cutouts. Simon Benson, AC Green, or whomever.
 - Discussion about having a 'hot topics' section with links out to newspaper articles etc. JP will create an account for RK and she'll be able to post links.
 - PPS email addresses 'contact PPS' section. Suggested bullet points?
 - Make sure we have the audio/visual cart to show
 - the historical video
 - See if we can get a few class videos.
 - Great to have the PA system. Suggestion JP; play music when we're not having the meeting. BT can ask Steve Naganuma for custom playlist.
 - NG: Check with Curtis – what's rotating on the TV during tech show? Can we get a 'come see alumni in the old gym' slide?
 - Thanks to Roger for the timeline.
 - RJ: Let's capture that for the website.
 - Get copies of old tech peps to put on display? We think Tammy has it. RK: let's include a copy of the story about the creation of the seal with the chocolate seals... RK will look at display case and/or contact Tammy.
 - Short discussion about digitizing Tech Peps, old Year Books, and other content for reasons of archiving, preservation, display, and distribution.
 - Extra cake for seniors got about 5 to sign up.

- MPC/Benson Renovation/Bond – RJ/KC/DS:
 - Bond measure passed PPS. Fall 2023 targeted re-opening.
 - Madison will go to Marshall. (When Grant's done)
 - Lincoln will stay in building.
 - Kellogg will be torn down.
 - Other schools, mostly lead and other safety.
 - Jerry says there is so much work to do, there's not enough laborers, costs might go up.
 - RJ/KC/DS want to focus on equipment and partnerships.
 - They are still talking about moving programs during reconstruction. Concern about transportation.
 - They are still talking about moving programs during reconstruction. Concerns about locating and securing appropriate off-campus edspaces, transportation logistics and costs, and construction-cost escalation.
 - Bobbie Reagan says she's working on the bond committee as a part of Stanford Children's.
 - They haven't transitioned into a post-PPS-involvement campaign committee yet. (There was a PPS-assembled Stakeholder Campaign Advisory Committee, but that committee has now dissolved.)
 - There are three PPS board positions open in May, so hopefully people will come out.
 - Swing space close to the school for students and equipment – RJ talked to Jerry and Paul about this. Industry might have space – Lithia, etc. PSU/OHSU/OMSI have an innovation quadrant (PSU – Emily Flynn). ADX is in that space. Maybe we could politically pull together these groups and find a space for the kids. The idea is – what can we do to reduce swing space costs?
 - KC- what percent is allotted for costs overrun in the 202 M USD construction budget? RJ: 10%
 - Risk management – you can't move the machinery because you run into OCIA. Lose the grandfathering. There are soft costs that they are probably not taking into consideration.
 - Next Thurs (3/23/2017) master planning committee – anyone can come. 6 to 8PM room 125.
- Site Council – DB:
 - Exploring technical lecture series. KC and DB working with student leadership on how to pitch them to the students. Jessica Merchison, coordinator of student leadership group, is very excited about it. Doing 2 or 3 next year. If it works well, we'll do more the next year.
 - Welcome reception for Benson Tech partners. Probably 1st day of Tech show next year, 1 hour before for refreshments and certificates of appreciation. The alumni association may want to partner in this endeavor.
 - 5 year plan is being updated. Curtis uses it on a regular basis with the district.
 - We will be doing brainstorming and then a few people will organize it into a structured plan for next September vetting.

- Instruction enrichment, clubs, outreach. Specific goals year by year. Each goal has to have a champion, and what steps need to be taken in the timeline.
 - Let's talk about the climate plan at our next meeting.
- RJ: Coach D wants to send a letter to our mailing list to ask for money for athletics.
 - People that want to send things out to our list:
 - Need to come present to the board
 - Need to be members?
 - Need to do something to be involved: athletic connections, leading a tour at the Grand Reunion, being school/BPHSAA ambassadors, etc.
 - Could talk to them about coming to the Grand Reunion activities to talk to alums about what they need.
 - Create a process and set of criteria and share it.
- At the next meeting, let's talk more about process and criteria, for student groups/staff asking for money or items, and for student groups/staff asking to email/mail to our contact lists.
- Educational Endorsement – DB:
 - A few months ago we created a resolution about educational endorsements.
 - DB moves that the Board endorses the proposed bond measure for rebuilding Benson Tech and that we convey the endorsement to our membership and the public.
 - Motion passed with no objections.
- Grand Reunion Newsletter – DB:
 - Past/Present/Future articles. DB will volunteer to edit it.
 - DB moved that we spend up to \$250 (initial budget) on a commemorative newsletter. KB seconded. Motion passed unanimously.
 - We'd like to have information about the association, scholarship, foundation trifold brochures.
 - DB moved that we prepare new brochures, spending up to \$250 (initial budget) on that. MB seconded. Motion passed.
- Board voting – NG:
 - We need to vote in all the officers. RJ is not eligible to be re-elected as chair because he's had 2 consecutive terms. ML can be re-elected. MB cannot.
 - DB was nominated as Chair. KB seconded. DB was voted in as Chair.
 - ML nominated KB as Vice Chair, with the understanding that RK will step up in a year. NG seconded. KB has been elected.
 - KB moved that ML retain the office of Treasurer. RK seconded. KB was elected.
 - ML nominated RJ for Secretary. RK seconded. RJ was elected Secretary.
- Minutes – MB:

- MB sent the draft minutes the day of the meeting, received no corrections. Resent Sunday 3/12, received 2 corrections. One word change for annual meeting, some changes by DB to his presented material.
- ML moved we accept the corrected minutes. RK seconded. Motion passed.
- Next meeting let's discuss moving the June meeting.
- Next meeting is April 10th 5:30PM in the library.

NEW BUSINESS

- None

OLD BUSINESS

- None
- Things to remember:
 - Idea of paying students to follow up with alumni in the directory.
 - Kevin – we can use response data to help secure grants and partnerships
 - Plan for merchandise?
 - Archiving location and cataloguing

Respectfully Submitted,

Maj Britt (Max) Baker
Secretary
BPHS Alumni Association