

**Benson Polytechnic High School Alumni Association
Board of Directors Meeting – Official Minutes**



Date: June 26, 2013

Starting Time: 5:35pm Ending Time: 7:30 pm

Mackenzie. Conference Room (Dick Spies office)

ATTENDEES:

Rob Johns (RJ), Josh Piper (JP), Ken Bakke (KB), Neal Galash (NG), Joanne Stainbrook (JS), Chuck Heil (CH), Dale Bajema (DB), Dick Spies (DS), Don Wear (DW), guests: Craig Wilcox, Larry Haugen (alum)

MINUTES:

Rob Johns presided over the meeting.

- Update on Benson's 5 Year Plan – Dale Bajema
 - This year the site council has been working on a 5 year plan for Benson that will provide a framework and goals for the school for the next five years. The scope includes curriculum, the building, and partnerships.
 - On June 18th the final draft report was distributed to teachers to review and provide feedback over the summer.
 - Stakeholders for feedback also include parents, alumni, PTSA and Portland Workforce Alliance.
 - The intent is for the final document to be completed in September.
 - The plan can be shared at the gathering of business leaders in the fall.
ACTION: DS requested a copy of the plan to share with the LTDC. DB to forward information.
 - This plan has already been helpful in pointing out where there are disconnects with Benson's classroom needs and building use. Currently the building is shared with several other programs and this fall Benson may need to take back some classrooms.
- Benson Tech Foundation Annual Reception – Dale Bajema
 - A subcommittee is working on hosting a reception for Benson partners in labor, industry and education. This would be a follow up to the BizConnect that Mayor Sam Adams hosted last year. The intent is to create an annual event. Contact DB if you'd like to join the group.
 - Portland Workforce Alliance is supportive of the effort.
 - The Benson Tech Foundation would sponsor the event.
 - The initial thought is a 2 hour reception in the early evening ~5:00pm.
 - CTE teachers would hopefully be in attendance.
 - Possible dates are in October. October 4th is National Manufacturing Day.
ACTION: DB will send out a prospectus to the group as it is developed.
- Benson's Career/Counseling Center – Don Wear
 - DW has been coordinating with Amy to make the counseling center renovation happen. This week they were measuring for the amount of paint needed.

- DW is working on a kick-off event with media exposure and representatives from labor/union/government showing support for CTE in schools.
 - The hope is to have construction done by the end of July with an August event to put the finish paint on during a working kick-off that has some before & after spaces available to view.
 - Drop cloths and blue painting tape are still needed. DB moved to contribute up to 200\$ for tape and drop cloths for the Career/Counseling Center Project. DS seconded. Motion passed unanimously.
 - The group had previously discussed contributing money toward the project for the design/permit fees. DB moved to provide 600\$ toward the design of the Career/Counseling Center Project. NG seconded. Motion passed unanimously.
- Long Term Development Committee (LTDC) – Dick Spies
 - DS provided an update on the LTDC meeting with the Lincoln High School LTDC. The groups held a joint meeting and are exploring an expanded vision that includes both schools.
 - The groups are still brainstorming the final vision. The vision will include a comprehensive plan for Benson. Both schools will identify partnerships & potential partners.
 - The vision will be shared with parents and the community for input and adjusted based on feedback. The hope is to roll out a draft version in September.
 - In 2014 PPS will start master planning for the next tier of high schools for a probable 2016 bond measure. Having the Benson 5 Year Plan and this vision aligned could be a compelling story for voters.
- Membership
 - Currently we have 90 members (one new one this month)
 - Ray Simila hasn't been to a meeting this year. He still has another year for his board term. **ACTION: RJ will contact him to see if he wants to stay on the board.**
- Scholarship
 - No new donations toward the scholarship fund.
 - Scholarships were awarded at the end of May. \$3500 was divided between 3 students.
 - **ACTION: JP will post an announcement on the Alumni website.**
- Finance
 - KB confirmed we have about \$3,000 in our account.
- Benson Tech Foundation
 - No word from the IRS about the 501c3 status.
- Benson Centennial Class
 - CH confirmed that 2017 will be Benson's Centennial Class.
 - There was a party to kick-off the decision at the June 18th PSTA meeting. Carol Campbell went all out with a party and t-shirts and 150 people were in attendance.
 - CH suggested we keep up the momentum and plan something at this year's freshman registration. Perhaps cake and ice cream?

- Archiving BPHAA materials
 - CH: This is being called the Benson Polytechnic High School History Project.
 - There is now a direction and a process for archiving the materials. There is still more work to be done.
- Benson Lawn
 - The lawn has been mowed. Carol Campbell has had good success at getting maintenance to come and take care of the lawn. A simple thank you to the person doing the job can go a long way.
 - CH also found out there is a riding mower on campus that the baseball team used to use for Buckman field before it became synthetic turf. DW offered to give it a tune-up if we need to get it going for the front lawn. **ACTION: CH to find out more about the status of the mower.**
- Benson House Update
 - House is at Skidmore and Mallory.
 - House is closed up for the summer. The exterior is closed up and the roof has been constructed with SIPS panels.
- Senate Bill 498
 - This bill could provide CTE support for Benson. PPS would need to apply for a grant. **ACTION: RJ & DB will check with Trip Goodall at PPS about supporting the Benson community in applying for a grant.**
- Annual Picnic
 - **Picnic is on Saturday, August 17th at Blue Lake Park.**
 - We need volunteers to help MB.
 - CH spoke with the PTSA about getting more students involved. They felt that one issue is that Blue Lake Park is too far away and families didn't want to pay the 5\$ parking fee. Carol suggested the picnic could be at the Benson. The group felt we should keep this in mind for next year. Having Carol's support might allow the restrooms to be available. We would probably need tents if the weather is hot.
- BPHAA Annual Meeting
 - RJ suggested that we rethink the timing of the Annual Meeting. If we really intend the picnic to be a community event we might want to shift the annual meeting to another time. The group felt the Thursday of TECH SHOW might be a better time, since the alumni room is dedicated to alumni and we might have a bigger audience of alumni motivated to join the board. **ACTION: NG will review the bylaws and propose an amendment at our July meeting.**
- Meeting Adjourned at 7:30 pm.

Respectfully Submitted,
Joanne Stainbrook
BPHS Alumni Association